



CANADIAN COLLEGE FOR THE CERTIFICATION  
OF PROFESSIONAL ERGONOMISTS

CONSEIL CANADIEN DE CERTIFICATION  
DES PRATICIENS EN ERGONOMIE

## **CCCPE Reinstatement Policy**

When a member does not pay their membership fees, or submit their membership or CoC requirements, they will receive an Overdue letter with an extended deadline, until April 1st of that year, to pay their membership fee or to submit their CoC requirements. After April 1st, they will receive a suspension letter advising that they cannot use their CCPE/AE designation anymore.

2 categories are involved:

- Members that do not pay their membership
- Members that are not fulfilling the CoC requirements

Penalty:

Members that do not pay their membership during the first year:

- Pay the processing fees of \$150, and
- Membership fee of AE or CCCPE designation.

Members that did not pay their membership fees for more than one year:

- Pay the processing fee of \$150.
- Pay up to \$105/per year and back to 3 years.
- They will get the AE designation and if their have enough points they will have the CCPE designation.

See the website: <https://www.cccpe.ca/certification/maintaining-certification.html>

If a member failed to submit the CoC:

- Obtain 100 CoC points within the last 5 years,
- Pay the processing fee of \$150,
- Pay up to \$105/per and back to 3 years (if the member did not already pay for the designation he is applying for).
- They will get the AE designation and if their have enough points they will have the CCPE designation.